

**Minutes**  
**Nevada State Emergency Response Commission**  
**Funding Committee Meeting**  
**Cooperative Extension Conference Room**  
**2621 Northgate Lane, Suite 12**  
**Carson City, Nevada**

**August 21, 2006**

**Members Present**

Richard Brenner, Chair (teleconferenced)  
Susan Crowley (teleconferenced)  
Stacey Giomi  
John Helmreich (teleconferenced)

**Members Not Present**

Larry Farr

**Staff**

Karen Kennard  
Suzanne Adam  
Bruce Ferrel

**Guests**

Cathy Ludwig  
Chuck Moses (teleconferenced)

**I. Call to Order**

Richard Brenner, Chairman, called the meeting to order at 2:35 p.m.

**II. Introductions**

Members, staff, and guests introduced themselves as shown above.

**III. Old Business**

Stacey Giomi made a motion to approve the minutes of the July 13, 2006 meeting.  
Richard Brenner seconded the motion which was approved unanimously.

**IV. New Business**

**A. Discussion/Review/possible approval of fiscal year 2007 Hazardous Materials Emergency Preparedness (HMEP) "mid-cycle" grant application from Washoe County LEPC**

Karen Kennard advised originally the remaining HMEP training funds of \$26,575.98 were being directed to support HazMat Explo. Approval of this grant application would redirect \$6,234. A discussion ensued.

Mr. Giomi made a motion to approve Washoe County LEPC's HMEP mid-cycle grant application for \$6,234 contingent upon submission of draft LEPC meeting minutes indicating approval of the mid-cycle grant application.

Mr. Brenner seconded the motion which was approved unanimously.

**B. Discussion/Review/possible approval of fiscal year 2007 Hazardous Materials Emergency Preparedness (HMEP) “mid-cycle” grant application from Humboldt County LEPC**

Ms. Kennard stated \$25,000 from planning was awarded to a LEPC that has advised they will not be able to use the funds. The grant award was de-obligated.

A discussion ensued. Mr. Giomi was concerned as to whether Humboldt County LEPC’s plan would be completed by December 31, 2006.

Ms. Kennard advised Humboldt County LEPC’s plan is to be delivered by the contractor on December 12.

Mr. Brenner made a motion to approve Humboldt County LEPC’s HMEP mid-cycle grant application in the amount of \$13,460 contingent upon submission of draft LEPC meeting minutes indicating approval the mid-cycle grant application. Mr. Helmreich seconded the motion which was approved unanimously.

**C. Discussion/Review/possible approval of fiscal year 2007 Hazardous Materials Emergency Preparedness (HMEP) “mid-cycle” grant application from the Nevada Department of Agriculture**

Bruce Ferrel, SERC staff, stated the Dept. of Agriculture had proposed three phases to its grant application. In Phase I, the Dept. of Agriculture would conduct a survey identifying the location and quantities of distribution and storage of restricted-use pesticides in Nevada. This information would be used to populate a specially designed database. The cost of Phase I is \$10,000. Mr. Ferrel advised he explained to Chuck Moses of the Dept. of Agriculture, SERC approving Phase I is not a guarantee Phases II and III will be approved. In addition, there also needs to be a more precise contract between the Dept. of Agriculture and the contractor, as well as a more detailed budget. A discussion ensued about unifying the data collected in Phase I with the SERC/State Fire Marshal’s new database.

Mr. Giomi made a motion to approve the Dept. of Agriculture’s HMEP mid-cycle grant application for \$10,000 for Phase I contingent upon the SERC staff agreeing to the budget, the contract submitted by the contractor, the budget breakdown including what the indirect cost of the contractual costs are, and ensuring data will populate the SERC/SFM database. Mr. Brenner seconded the motion which was approved unanimously.

**D. Discussion/Review/possible approval of consideration for reinstatement of Pershing County LEPC’s operating portion of FY 2007 SERC grant**

Ms. Kennard stated the Pershing County LEPC was denied for the FY 2007 SERC grant because their plan was submitted a week late. However, in order for the LEPC to keep functioning, Pershing County LEPC is requesting reinstatement of the operating portion of the grant. Reinstating the operating portion would allow Pershing County LEPC to continue with meetings and exercises. The Pershing County LEPC has since come into administrative compliance.

Mr. Brenner made a motion to approve the operating portion of FY 2007 SERC grant for Pershing County LEPC. Susan Crowley seconded the motion which was approved unanimously.

**V. PUBLIC COMMENT**

Mr. Ferrel advised White Pine County LEPC submitted their financial report, requesting 96 oil filters for patrol cars for a total cost of \$246. Mr. Ferrel solicited comments from the Committee. The Committee felt this was not an appropriate use of LEPC operating funds. SERC staff will process the financial report requesting reimbursement appropriately.

**VI. ADJOURNMENT**

Ms. Crowley made a motion to adjourn at 3:20 p.m.

Ms. Kennard advised another Funding Committee meeting needs to be scheduled before the October 12 quarterly SERC meeting. The SERC Coordinator will be contacting the Committee.

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